## CustomCollegePlan

Your student account

## What is CustomCollegePlan?

**CustomCollegePlan** is the name of the account you will log into to work with your counselor throughout the college admissions process. It's easy to get started!

#### **Step 1: Activate your account**

You'll receive an email containing an activation link. Simply click on the link, and **set up a password**. If you'd like your parent or guardian to have access to your account, be sure to tell them your username (email) and password.

#### Step 2: Log in

Once you have set up a password, you can log in! Be sure to **bookmark the login page** (www.customcollegeplan.com) for easy access next time you want to log in.

#### **Step 3: Explore**

The first page you'll see is the **Dashboard**. You can get started reading messages from your counselor, researching colleges, and more.

#### Forgot your password?

No worries! Simply click the "Forgot Password?" link on the login page to receive a password reset email.

Sign in to your student account
Email Address *
Password *
SIGN IN
Forgot Password?
CustomCollegePlan ™

## Using your account

#### **Navigation bar**

Visit different pages of your account by clicking the tabs on the left.



Search for a College Q western	×
Arizona Western College	
California Western School of Law	
Western University of Health Sciences	
Northwestern Polytechnic University	
Southwestern College	
Southwestern Law School	•

## **College search bar**

Search for a college by typing its name into the college search bar at the top of the page.

# Profile and other tools

Click "Account" on the left to go to your Profile or log out; access the Keychain and Conversation panel on the right.



OT KEYCHAIN

Conversation with Ms. Counselor

#### Access from any device



Whether you're using a mobile phone, tablet, or your laptop/desktop computer, your CustomCollegePlan account can be accessed at any time.

Use the same web address to log into your account from any device.

#### www.customcollegeplan.com



## **Getting started checklist**

Your counselor will mostly take it from here, but below are some things you can do once you have access to CustomCollegePlan:



- Link your cell phone to receive text notifications (Settings > Manage My Notifications)
- Search for a college and explore a college profile (Search bar)
- Add any scores from previously-taken SATs, ACTs, PSATs, or other tests (Testing tab)
- Add to the Conversation with your counselor (Right-hand side panel)
- See if any To-Dos have been added, and update progress (To-Dos tab)
- □ Add colleges to My List (Colleges tab)
- View files or links shared by your counselor, or add your own (Files tab)



## Troubleshooting

**?** Report an Issue Having a technical problem? Click the **Report an Issue** button to send a message to the CustomCollegePlan support team.

If you have a question about a task, meeting, or something else managed by your counselor, you can ask your counselor directly through the **Conversation**.

What should I bring to our meeting?

SEND